

Contact Officer: Andrea Woodside

**KIRKLEES COUNCIL**  
**PERSONNEL COMMITTEE**

**Monday 7th April 2025**

Present: Councillor Carole Pattison (Chair)  
Councillor Aziz Daji  
Councillor David Hall  
Councillor Viv Kendrick  
Councillor John Lawson  
Councillor John Taylor

Apologies: Councillor Andrew Cooper  
Councillor Cathy Scott  
Councillor Graham Turner

**1 Membership of the Committee**

Apologies for absence were received on behalf of Councillors Cooper, Scott and Turner.

**2 Minutes of Previous Meeting**

**RESOLVED** – That the Minutes of the Committee held on 6 November 2024 be approved as a correct record.

**3 Declaration of Interests**

No interests were declared.

**4 Admission of the Public**

It was noted that all agenda items would be considered in public session.

**5 Public Question Time**

No questions were asked.

**6 Deputation/Petitions**

No deputations or petitions were received.

**7 Senior Management Arrangements Update**

The Committee gave consideration to a report which provided an update on the Senior Management Structure and sought agreement to commence recruitment to the post Service Director for Skills and Regeneration.

The report advised that (i) an internal appointment had been made to the role of Strategic Commissioning, Partnerships and Provider Services following an external advert and robust recruitment process and (ii) following a successful recruitment exercise to the post of Service Director for Homes and Neighbourhoods, the successful candidate would commence employment in July 2025.

## Personnel Committee - 7 April 2025

It was noted that the Council's current Service Director for Skills and Regeneration would be leaving the Authority in May 2025 to commence a new role and that consideration was currently being given to interim arrangements whilst the process for a permanent appointment takes place. The Committee were advised that an Appointment Panel would need to be convened once a recruitment timetable had been confirmed.

### **RESOLVED –**

- 1) That the recent appointment to the post of Service Director for Strategic Commissioning, Partnerships and Provider Services be noted.
- 2) That the recent appointment to the post of Service Director for Homes and Neighbourhoods be noted.
- 3) That approval be given to commence permanent recruitment, at an appropriate time, to the post of Service Director for Skills and Regeneration, in accordance with the Council's approved Chief Officer recruitment practices.
- 4) That, pursuant to (3) above, the potential for an acting arrangement to be put in place, pending permanent recruitment, be noted.
- 5) That, pursuant to (3) above, approval be given to convene a Member Appointment Panel.

### **8 Pay Policy Statement 2025/26**

The Committee received the Annual Pay Policy Statement for 2025/2026, in accordance with the requirements of Sections 38 to 43 of the Localism Act 2011. The report advised that the Act required the Council to produce an Annual Pay Policy Statement regarding the pay of the Authority's Principal Officers. The appendix to the report was therefore published in accordance with the requirement of the Act.

**RESOLVED –** That the Pay Policy 2025/2026 be submitted to the meeting of Council on 23 April 2025 with a recommendation of approval.